City of Phillips

Phillips Planning Commission

Municipal Building

Tuesday March 13, 2018

5:00 PM

Committee members: Charles Peterson - Chair, Laura Tomaszewski, Jenny LaChance, Joe Perkins, Ted Kempkes, and David Scholz.

Clerk/Treasurer: Shelby Prochnow

This meeting is held in compliance with Wisconsin’s Open Meeting Law, S.S. Chapter 19.81 –19.98, Subchapter V. As such it is open to the public.

This meeting may constitute a quorum of the Common Council, or other city committees.

1. Call to order
2. Certification of compliance with Open Meeting Law.
3. Roll call: Charles Peterson \_\_\_\_\_, Joe Perkins\_\_\_\_, David Scholz\_\_\_\_, Ted Kempkes\_\_\_, Laura Tomaszewski\_\_\_\_\_, Jenny LaChance \_\_\_\_\_\_.
4. Motion to open the Public Hearing to receive comments and discussion on

**Requestor: Lorraine Kiefer**

Request: Zoning change from C-1 Commercial to R-1 or R-2 Residential with conditional use permitted.

# **Purpose: Open an elderly apartment complex with an adult daycare and van service.**

 **Location: 864 N Lake Avenue.**

1. Motion to close the Public Hearing.
2. Motion to recommend to the Common Council to approve/deny the request for a zoning change from C-1 to R-2 for the property located at 864 N. Lake Avenue.
3. Motion to recommend to the Common Council to allow/deny the request of Lori Kiefer for a conditional use to function as an elderly apartment facility with an adult day care and van service in the building located at 864 N Lake Avenue.
4. Motion to approve the minutes from the April 18, 2017 Planning Commission Meeting.
5. Adjournment.

Meeting Minutes

Phillips Planning Commission

March 13, 2018

Mayor Peterson opened the meeting of the Phillips Planning Commission @ 5:00

The Phillips Planning Commission meeting was also opened.

Present: Charles Peterson, Joe Perkins, Ted Kempkes-via phone, Laura Tomaszewski.

Others present; see attached list.

1. Perkins/ Tomaszewski motioned to open the Public Hearing. Carried

A request from Lori Kiefer on a zoning change to 864 N Lake Avenue (Nicolet National Bank) from C-1 Commercial to R-2 Residential was heard as well as the request for a conditional use permit to open an elderly care facility. Lori brought in a floor plan of the bank building and illustrated to the planning commission that she would like to make it an elderly day care facility. She originally wanted to put in some apartments but due to the in-floor heat, they were unsure if she could place the apartments in there because they would have to rip up all the flooring. She continued going through her plans as to where the lobby area would be located, in which they would have bands, and a kitchen. She also expressed the need of a van service for the elderly and how this building would allow her to add that feature.

An employee spoke on their behalf that this would be a great community service to have this day care facility as it gives loved ones a break when they need it. All employees are trained and certified to handle the care needs some individuals would need and spoke highly of the idea.

1. Perkins/ Tomaszewski motioned to close the Public Hearing. Carried
2. Perkins/ Tomaszewski motioned to recommend to the Common Council to approve the request for a zoning change from C-1 to R-2 for the property located at 864 N. Lake Avenue. Carried.
3. Perkins/ Tomaszewski motioned to recommend to the Common Council to allow the request of Lori Kiefer for a conditional use to function as an elderly apartment facility with an adult day care and van service in the building located at 864 N Lake Avenue. Carried
4. Perkins/ Tomaszewski motioned to approve the minutes from the April 18, 2017 Planning Commission Meeting. Carried
5. Perkins/ Tomaszewski motioned for adjournment at 5:26pm.



Shelby Prochnow

City Clerk-Treasurer